reality check week checklist

•	to do this week:	notes:
	Follow daily Countdown messages at OrganizedChristmas.com	
	Replace Halloween decorations with autumn/Thanksgiving decor	
	Sending a Christmas letter? Draft and print letters this week.	
	Divide Christmas card list into 5 groups; sign and address 1 group	
	Make a holiday budget. Confer with family to set spending levels	
	Begin gift shopping; buy one-fifth of gifts this week	
	Set up a housework plan. Delegate chores to family members	
	Start a master shopping list to organize holiday season shopping	
	Make a family wardrobe check. Add needed items to shopping list	
	Inventory the gift closet, if you have one	
	Schedule self-care in the holiday calendar	
	Make a tabletop check of linens, china and flatware	
	Schedule family haircut appointments	
	Inventory wrap-and-mail supplies	
Find Christmas Countdown assignments, messages and free printable planner pages at http://organizedchristmas.com/christmas-countdown		
•	to print this week:	to buy this week:
	Reality Check Week checklist	Christmas gifts (1/5th of list)
	Holiday budget worksheet	Holiday clothing
	Master shopping list	Tabletop items
	Holiday chore checklist	
	Family wardrobe checklist	
	Gift closet inventory	
	Wrap-and-mail checklist	