yard sale checklist

2-3 weeks before the sale:			
gather yard sale items		arrange post-sale charity pickup	
research community rules		write newspaper, online ads	
decide on sale date		place advertising	_
1 week before the sale:	· ·		
clean and repair sale items		visit bank and obtain change	
sort and price sale items		make signs	_
the day before:			
set up sale area		test calculator	
check for safety hazards		collect bags	
place goods in sales area		set aside paper and pens	-
organize change		gather packaging for fragile items	
sale day:	/		
post signs		open sale on time	
prepare refreshments		sell, sell sell!	_
after the sale:	, , , , , , , , , , , , , , , , , , ,		
deposit cash in bank		deliver items to charity	
remove signs		go out to dinner!	-
notes and reminders:			
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